**Barton Parish Council Meeting Annual Meeting & AGM**

**to be held on Wednesday 14th May 2025**

**Barton Village Hall**

The Annual Parish Meeting of Barton Parish Council will be held at Barton Village Hall on Wednesday **14th May 2025 at 7.30 pm.**

The Annual Parish Meeting is a meeting of the Parishioners where you can come along and discuss issues that are affecting the parish and ideas you have for projects and development of the Parish in the next 12 months.

**AGM AGENDA**

1. **ELECTION OF CHAIR** - Members are requested to elect a Chairman for the next 12 months.

**2. ELECTION OF VICE– CHAIR** Members are requested to elect a Vice-Chairman for the next 12 months.

**3. APPOINTMENT OF REPRESENTATIVES**

3.1 Preston Area Committee

3.2 BB&M War Memorial Committee

**4. APOLOGIES FOR ABSENCE**

**5. APPROVAL OF THE MINUTES** of the last AGM meeting - The Chairman is required to sign the Minutes as a true record.

**6. TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS** - Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing. At the start of each municipal year Members are requested to check, and update their notification of interest forms.

**7. CHAIRMANS REPORT**

**8. ADMINISTRATION** - Members are asked to confirm the following administrative / financial procedures :

a. Meetings will continue to be held at Barton Village Hall or at least 5 times a year to include a parish meeting and AGM in the month of May.

**9. ANNUAL GOVERNANCE STATEMENT 2024/25 FOR BARTON PARISH COUNCIL** – Members are requested to approve the Annual Governance Statement for 2024/25 (Section 1) in advance of approving the Accounting Statement and the Chairman is requested to sign the appropriate documentation.

**10. EXTERNAL AUDIT ACCOUNTING STATEMENTS 2024/25 FOR BARTON PARISH COUNCIL-** Members are made aware that the annual audit has been requested and is due by 1st July. Members are to be asked for their approval of the intended internal auditor.

**12. FINANCIAL STATEMENT 1ST APRIL 2024– 31st MARCH 2025** - The Chairman is asked to verify that the finance and bank statements have been reconciled.

**13. Woodlands Way Footpath quote**

- Bike tracks

**14. Upcoming events at the village hall**

**15. Sovini Homes update**

S278 works expected to take place at the end of May

**16. Project updates**

- New lengthsman

- Bus shelter

- Replacement bench

**17. Any other business and public participation**

**18.Date of next meeting**– Wednesday 16th July 2025, 7.30pm